



SFHS Dual Enrollment + Course Advisement

You have completed 12 of the 17 steps to participate in DE for the 24-25 school year!



1. Attended FCS Dual Enrollment Night (or watched presentation)
2. Completed "FCS DE Intent to Participate" form in IC
3. Researched college admissions requirements for DE students & decided which college(s) you wanted to apply to
4. Applied to the college of your choice by completing all required steps on the college's DE page
 - *If you were a DE student last year at a college, you completed any additional steps the college required of you to remain a DE student with them again this upcoming year.*
5. Took and/or sent any required tests for admission to DE college (SAT, ACT, Accuplacer)
 - *If college accepts PSAT, you have sent an email to your HS counselor requesting score to be sent.*
6. Requested official HS transcript to be sent to the college via Parchment
7. Created account in GA Futures, completed student portion of Funding Application, and parent signed-off on acknowledgement form that was sent to the parent's email address
8. Researched classes you want to take on the GA Futures Course Directory
9. Went to our SFHS DE page for additional steps to complete
10. Emailed HS counselor proof of acceptance to college
 - *Returning DE students still need to email HS counselor indicating they have been approved by the college to continue DE there.*
11. Received email from HS counselor with invitation to attend today's session
12. Showed up to attend today's session

GA Tech Math Dual Enrollment Applicants:



1. You are still responsible for completing all steps on our SFHS DE website prior to the April 26, 2024 FCS DE deadline.
 - The only step you won't be able to do at this time is Step #4 (apply to the college of your choice)
 - You will be able to complete this step starting May 15, 2024 when the GA Tech Math application becomes available.
2. In the meantime, we recommend you apply to a back-up school in case you are not accepted into Ga Tech's DE program for Math.

General Dual Enrollment Information



- DE courses can be taken Summer, Fall, and/or Spring
- Students can take DE courses at 2 institutions at the same time
- DE funds 30.0 college credit hours
 - Most DE courses are 3.0 credit hours each which means your class meets 3 hours/week
 - Therefore, DE generally funds about 10 college courses total
- Students' funding is capped at 15.0 credit hours per semester
- 1-2 hour college course = .5 credit for FCS
- 3 or more hour college course = 1.0 credit for FCS
- Tuition, mandatory fees, and books are covered by the DE program. Students are responsible for all other payments such as parking passes, lab fees, etc.

Dual Enrollment & SFHS Scheduling



- Full-Time Juniors + Seniors must take 4 classes minimum each semester
- Part-Time Seniors must take 4 classes minimum each semester
 - Examples-
 - 1 SFHS + 3 DE = 4 classes
 - 2 SFHS + 2 DE = 4 classes
 - 1 SFHS + 1 Forsyth Virtual + 1 GAVS + 1 DE = 4 classes
- Part-Time Juniors must take 6 classes minimum each semester
 - Examples-
 - 5 SFHS + 1 DE = 6 classes
 - 4 SFHS + 2 DE = 6 classes
 - 4 SFHS + 1 Forsyth Virtual + 1 DE = 6 classes

Georgia High School Association (GHSA) & Dual Enrollment



- Seniors, you must be **enrolled in and passing 2.5 credits** each semester to be eligible for sports.
- Example **Fall** Semester Schedule=
 - SFHS (.5) + SFHS (.5) + SFHS (.5) + DE (1.0) = **2.5 credits** = **eligible :)**
- Caution! If you fail that 1 DE class, you would then become ineligible for sports the following semester! Don't let that happen!
 - SFHS (**pass=.5**) + SFHS (**pass=.5**) + SFHS (**pass=.5**) + DE (**fail=0**) = **1.5 credits** = **ineligible :(**

Dual Enrollment Class Times & Educational Setting



- You will have the option to choose **in-person, synchronous online, asynchronous online, or hybrid** classes at the college
- If choosing to take in-person classes, pick early morning or late afternoon class times so it will be easy to coordinate with your SFHS schedule
 - If your DE periods are in the morning, you'll come to school late.
 - If your DE periods are in the late afternoon, you'll leave school early.
- DE students are NOT allowed to take their DE classes on SFHS campus
 - Therefore, make sure you have transportation to arrive to school late and/or leave school early to **take your class at home or at the college's campus.**
 - **GA Tech DE Math Students:** You will be required to come to school 4-5 times/semester to take proctored exams.

What if I have used all 30 of my DE hours?

You can continue with DE via Self-Pay during Fall and Spring semester (not Summer).



➤ Self-Pay IN SCHEDULE

- Must be a course found in GA Futures Course Directory
- Course will be included in your 7-period schedule
- Credit will be recorded on your HS transcript (not having the credit posted is not an option)

➤ Self-Pay OUT OF SCHEDULE

- Must be a course found in GA Futures Course Directory
- Course will not be included in your 7-period schedule (you still have to meet FCS minimum scheduling requirements despite this course)
- Credit will not be recorded on your HS transcript

➤ Joint Enrollment

- Can do Joint Enrollment before you have used 30 DE hours
- Course you want to take is not found in the GA Futures Course Directory
- You want to self-pay for courses over the SUMMER
- Course will not be included in your 7-period schedule (you still have to meet FCS minimum scheduling requirements despite this course)
- Credit will not be recorded on your HS transcript

There are additional Self-Pay forms you will need to complete for both FCS and the college, so be sure to check with your HS counselor and your DE advisor.

DE Course Selection

➤ DE will only fund courses that are found on the [GA Futures Course Directory](#)



GSFC | Georgia Student Finance Commission

Create an Account

Sign In

Help ?

HOPE & State Aid Programs

Federal Aid & Scholarships

College Planning

Career Exploration

Resources

About Us

My GAfutures

[GAfutures.org](#) / [My GAfutures](#) / [Dual Enrollment](#) / [Course Directory](#)

DUAL ENROLLMENT COURSE DIRECTORY

Select the Academic Year from dropdown for a listing of eligible approved courses.
Check periodically for updates of approved courses.

Filter Options

Academic Year

2024-2025

Participating College *

Georgia State University

Category

Social Sciences - CORE

Search

Clear

DE Course Selection

- Are you trying to complete graduation requirements?
 - If so, the DE class you pick has to have the correct **high school course number**.
 - Your HS counselor will ensure you have chosen the correct course if attempting to satisfy a HS graduation requirement.



Example:

HS World History =
45.083

At this college, both
HIST 1111 and HIST
1112 have the same
course code, so either
class would satisfy
that HS graduation
requirement!

Course Category & Type	HS Course Number	HS Course Title	PS Course Number	PS Course Title	Credit Hours	PreRequisites
Social Sciences - CORE	45.01910	Introduction to African American/Black Studies	AAS 1142	African American History II	3	
Social Sciences - CORE	45.08100	United States History	HIST 2110	SURVEY OF U.S. HISTORY	3	
Social Sciences - CORE	45.08300	World History	HIST 1111	SURVEY OF WORLD HIST TO 1500	3	
Social Sciences - CORE	45.08300	World History	HIST 1112	SUR OF WORLD HIST SINCE 1500	3	
Social Sciences - CORE	45.08600	Local Area Studies/History	AAS 1140	INTRO TO AFR & AFR-AM HISTORY	3	
Social Sciences - CORE	45.08600	Local Area Studies/History	AAS 1141	African Amercian History I	3	
Social Sciences - CORE	45.0B524	Dual Enrollment Social Sciences USG (HIST 2110 US A Comprehensive Survey)	HIST 2110	SURVEY OF U.S. HISTORY	3	
Social Sciences - CORE	45.0B894	Dual Enrollment Social Sciences USG (HIST 1111 Surv World History/Civiliz I)	HIST 1111	SURVEY OF WORLD HIST TO 1500	3	
Social Sciences - CORE	45.0B904	Dual Enrollment Social Sciences USG (HIST 1112 Surv World History/Civiliz II)	HIST 1112	SUR OF WORLD HIST SINCE 1500	3	
Social Sciences - CORE	45.0F184	Dual Enrollment Social Sciences USG (KH 2401 History/Philosophy of Sport)	KH 2401	History/Philosophy of Sport	3	

DE Course Selection - MATH

- Students must complete [Advanced Algebra: Concepts + Connections](#) in high school before they are eligible to take DE Math classes
- Popular Courses (*You will need to look in GA Futures Course Directory for exact course number and prerequisite information since it varies per college.*)
 - DE College Algebra
 - DE Pre-Calculus
 - DE Statistics



Course Category & Type ⬇️	HS Course Number ⬆️	HS Course Title ⬆️	PS Course Number ⬆️	PS Course Title ⬆️	Credit Hours ⬆️	PreRequisites ⬆️
Mathematics - CORE	27.0A824	Dual Enrollment Mathematics USG (MATH 1001 Quantitative Skills and Reasoning)	MATH 1001	Quantitative Skills & Reason	3	(For High School Math Elective)
Mathematics - CORE	27.0A864	Dual Enrollment Mathematics USG (MATH 1101 Intro to Mathematical Modeling)	MATH 1101	Mathematical Models	3	
Mathematics - CORE	27.0A884	Dual Enrollment Mathematics USG (MATH 1111 College Algebra)	MATH 1111	College Algebra	3	
Mathematics - CORE	27.0A904	Dual Enrollment Mathematics USG (MATH 1113 Pre-Calculus)	MATH 1113	Pre-Calculus	3	SAT Math score of 500 or higher, or ACT Math score of 19 or higher or MATH 1111 w or grade of C or higher
Mathematics - CORE	27.0B204	Dual Enrollment Mathematics USG (MATH 1401 Introduction to Statistics)	MATH 1401	Introduction to Statistics	3	minimum TRAN score of T or MATH 1101 grade of D or higher or MATH 1111 grade of D or higher or MATH 1113 grade of D or higher

DE Course Selection - SCIENCE



- If you intend to take a DE Science course with a lab, be sure to indicate that.
 - BIOL 1101 is just the course (3.0 credits)
 - BIOL 1101L or BIOL1101K is the course *with* the lab (4.0 credits)

- **Popular Courses** *(You will need to look in GA Futures Course Directory for exact course number and prerequisite information since it varies per college.)*
 - DE Biology
 - DE Chemistry
 - DE Neuroscience

DE Course Selection - SOCIAL STUDIES



- **Popular Courses** *(You will need to look in GA Futures Course Directory for exact course number and prerequisite information since it varies per college.)*
- DE World History (45.083)
 - DE US History (45.081) **student does not need to take EOC**
 - DE American Government (45.057)
 - DE Economics (45.061)

DE Course Selection - ENGLISH



- Students who start DE junior year will need to take ENGL 1101 and ENGL 1102 before taking DE American Literature.
 - The only exception is Lanier Tech allows students to take ENGL 1101 and then DE American Literature
- It is the student's responsibility to send AP scores through CollegeBoard if trying to bypass college prerequisites.

English/Language Arts - Core - CORE	23.03400	Advanced Composition	ENGL 1102	Composition II	3	ENGL 1101 (min. grade C) or AP Lang or Lit score of 3-4. Counts as a high school graduation requirement if ENGL 1101 has been exempted through AP and the 23.03400 course number is used on the transcript.
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- **Popular Courses** *(You will need to look in GA Futures Course Directory for exact course number and prerequisite information since it varies per college.)*
 - DE Advanced Composition (23.034)
 - DE American Literature (23.051) **student must take EOC at high school**

DE Course Selection - FOREIGN LANGUAGE, CTAE, and MORE!



- **Popular Courses** *(You will need to look in GA Futures Course Directory for exact course number and prerequisite information since it varies per college.)*
- DE Spanish
 - DE Introduction to Information Systems
 - DE Criminal Law/Criminal Justice
 - DE Introduction to Health Care

DE Course Selection - GA Tech



Popular Courses:

- DE Linear Algebra (Year 1 - Fall - MATH 1554)
- DE Multivariable Calculus (Year 1 - Spring - MATH 2551)
- DE Introduction to Computing (CS 1301)
- DE Introduction to Object-Oriented Programming with Java (CS 1331)



Step 13

- On your own, indicate what courses you would like to take during the 24-25 school year.
- You can leave a box blank if you do not intend to take any DE courses during that semester.
- Please also indicate where you would like your DE placeholders to be locked in your schedule for next year- AM or PM. We will try to force your other classes around your DE preferences.
 - If your DE periods are in the morning, you will come to school late.
 - If your DE periods are in the late afternoon, you will leave school early.
- Student & Parent signature is required.



Student Name: _____ Date: _____
 Email address: _____

I've attended the SFHS Dual Enrollment + Course Advisement Session - Now What?

Next Steps to ensure timely DE registration

- ☐ Cross reference the DE Course Directory with the College's course catalog to decide on the courses you wish to take.
- ☐ In the next column, neatly write the Course Number in the correct semester. *Be sure this is legible to avoid delays* (ENGL 1101 is an example of a course number format.)
- ☐ Review your selections with your parents and have them sign below. You will sign on the student signature line.
- ☐ Bring this worksheet to Mrs. McKinzie in the Counseling Office. She will make a copy for you.
- ☐ Check your email (**the one you wrote on this page**) regularly. Your school counselor will email you if/when the courses have been approved and added to your GAFutures funding application.
- ☐ Once approved, follow the steps sent to you by your college to register for your courses.
- ☐ Email your SFHS counselor a copy of your DE schedule.

Course Requests

Summer College: _____

Fall College: _____
 Preference: ____AM ____PM

Spring College: _____
 Preference: ____AM ____PM

Reminders

Dual Enrollment students are required to abide by SFHS dates and deadlines, so it is the student's responsibility to follow the deadlines set below even if the college allows students to drop/add classes past the dates listed below. Failure to provide a copy of your college schedule indicating you are registered in course(s) by the dates below will result in forfeiting your ability to participate in Dual Enrollment for that semester, and so you will be scheduled into SFHS classes instead:

*Summer 2024 Deadline to Submit Schedule: 5/28/2024 at 4:00 PM.

*Fall 2024 Deadline to Submit Schedule: 7/31/2024 at 4:00 PM

*Spring 2025 Deadline to Submit Schedule: 1/5/2025 at 4:00 PM

If you want to register for any classes other than those listed on this worksheet, you **MUST** consult with your counselor first!

Privacy laws prevent colleges from talking to your parents or your counselor. You must speak to them yourself!

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____



Step 13 Continued...

- Please read and sign-off on the Summer Grade Agreement page.
- *Even if you do not plan on taking a Summer DE course at this time, we want this signature now from all students and parents in case you decide later to add a Summer DE course!*



FCS Dual Enrollment Summer Grade Agreement

Student Name _____ Date of Birth _____ Grade Level _____

Graduation Date _____ College(s) Applying To _____

PRIOR TO ENROLLING IN SUMMER DUAL ENROLLMENT COURSE(S), YOU AND YOUR PARENT/GUARDIAN MUST SIGN TO CONFIRM THAT YOU UNDERSTAND THE FOLLOWING FORSYTH COUNTY REGULATION:

The student and parent/guardian acknowledge that should a participating Dual Enrollment student choose to withdraw from SUMMER Dual Enrollment course(s) after the college drop/add period, the student will automatically earn a grade of 59 on their Forsyth County High School Transcript for each withdrawn Dual Enrollment course(s).

Forsyth County Schools advise students to not take more than two (2) summer Dual Enrollment Courses concurrently due to the condensed semester and rigorous pacing of the college summer term.

Student signature: _____ Date: _____

Parent signature: _____ Date: _____



Final Stretch...



Step 14-

Bring the completed form back to Mrs. McKinzie in the Counseling Office. She will make a copy of it for your school counselor.

Step 15-

Wait to receive an email from your school counselor indicating the courses you requested to take have been approved and entered into the GA Futures Funding Application.

Final Stretch...

Step 16-

Follow your college's steps to actually REGISTER for the courses your school counselor approved. Don't delay with registering as seats are first-come, first-serve at the college! You will select class time and educational setting with your college advisor.

Step 17-

As soon as you have registered for the courses with the college, send a copy of your college schedule to your school counselor. We will then adjust your SFHS schedule accordingly.



DE SCHEDULES MUST BE SENT TO YOUR
HS COUNSELOR *PRIOR TO THE FIRST DAY
OF EACH SEMESTER FOR FCS!!!*



Deadlines to Submit DE Schedule:

Summer 2024 = May 28, 2024 at 4:00 PM

Fall 2024 = July 31, 2024 at 4:00 PM

Spring 2025 = January 5, 2025 at 4:00 PM

Failure to provide a copy of your college schedule indicating you are registered in course(s) prior to the first day of each semester for FCS will result in forfeiting your ability to participate in DE for that semester. This is a firm deadline set by the county.

Therefore, you will be scheduled into SFHS classes, if necessary, to meet FCS minimum course requirements and/or graduation requirements.

Drop/Add VERSUS Withdrawal

There is a very big difference between the two!



~Drop/Add~

Colleges have a drop/add period, usually the first 5 days of college. Students can drop a course without penalty during this time. Students **MUST** communicate this with their HS counselor ASAP in case they need to be added to another class at SFHS to meet graduation requirements and/or FCS minimum course requirements.

~Withdrawal~

Students are sometimes able to withdraw from a college course after the drop/add period has lapsed. The college will generally give the student a **W (student withdrew prior to final withdrawal date)** or **WP/WF (student withdrew after the final withdrawal date)** to be posted to their college transcript. If a student wants to withdraw from a course, he/she **MUST**:

1. Talk to their HS counselor **FIRST** to receive permission.
2. Student will receive **60 (for W)** or **59 (for WP/WF)** on HS transcript.
3. HS Counselor will attempt to put student in corresponding course at the school.
 - If that is possible, a 60/59 will also be used as a transfer grade into the corresponding course.
 - The 60/59 will be removed from the transcript once the student has completed the corresponding course.
4. If no corresponding course is available, the 60/59 will remain permanently posted to student's HS transcript.
 - *Please note, there are no corresponding courses for you to go into during the Summer*
 - *Therefore, **Summer Withdrawal = permanent 59 on HS transcript***

DROP/ADD Continued...

SFHS cannot control if a college allows you to drop a class during this time period.

But, we WILL NOT approve adding any new/additional DE classes past the deadline(s) listed below.

As a result, if you drop a DE class, SFHS may need to schedule you into SFHS classes, if necessary, *to meet FCS minimum course requirements and/or graduation requirements.*

Summer 2024 = May 28, 2024 at 4:00 PM

Fall 2024 = July 31, 2024 at 4:00 PM

Spring 2025 = January 5, 2025 at 4:00 PM



Posting of Grades

- DE courses are added to your HS & College Transcript (pass or fail)
- DE courses affect both your HS & College GPA
- A quality point (1.0) is applied on HS transcript for any A, B, or C earned in a DE course
 - No quality point awarded for D or F
- If LA, MA, SC, SS, or FL = those credits also get calculated into your HOPE GPA



Most colleges report grades on a letter scale. We transcribe the following way:

A= 95

B= 85

C= 75

D= 70

F= 59

****Some colleges will deem you academically ineligible to continue in their program the following semester/year if you make a C, D, or F in a course.****

What if I fail a Dual Enrollment course?

1. You are not approved to take the same course again through the DE program.
2. Some colleges no longer permit you to be a DE student at their college once you have failed 1-2 DE courses.
3. Failing grade stays on HS & College transcript permanently.
4. You may start off college on academic probation if your college transcript has failing grades from DE courses resulting in a low college GPA
5. If the course was LA, MA, SC, SS, or FL, it could cause you to no longer be eligible for HOPE/Zell Miller since those courses are calculated in.
6. Failed a Fall DE class?
 - Your HS Counselor will attempt to schedule you into a corresponding in-person course the following Spring semester with a 59 transfer grade.
 - Failing grade from Fall semester permanently stays posted on HS transcript.



Will my Dual Enrollment courses transfer to the college I attend after HS graduation?



- It depends on the school! You will need to send your DE college transcript to your next college of acceptance for them to review and determine which credits they will accept.
- Credit Transfer Information for GA (<https://www.gatransfer.org/>)
- Technical College System of Georgia to University System of Georgia ([Articulation Agreement](#))

#1 Tip for Success

- Don't wait until the last minute to contact your HS Counselor or DE Advisor for something because we are not always available *the same day* that you need us!
- Be knowledgeable about drop/add and withdrawal dates and deadlines for your college so you are able to make these decisions *proactively rather than in a hurry on the last day when you may not be able to access your HS Counselor or your DE Advisor for approval.*



#2 Tip for Success

- Check your email(s) regularly!
- DE students are college students.
- You (not your parents) are responsible for communicating with your SFHS counselor, your DE advisor, and your college professor(s).
- Use your college email address (not your personal) when contacting anyone at the college.



#3 Tip for Success

- Don't miss college dates and deadlines for submitting assignments and taking tests.
- Colleges function on their own calendar, not the FCS calendar. So just because FCS may be on holiday, your college might not. Plan accordingly!
- Colleges are not nearly as forgiving as high school if you miss a date/deadline.



#4 Tip for Success

- Read your class syllabus thoroughly and ask for help from your professor early on!
- College grades are generally the result of just a few major assessments, so the grades on those are very important! There are often no “opportunities for remediation or retakes.”
- There are major HS & college consequences to failing a DE class.
- Most failed courses could have easily been avoided if the student communicated with the professor, their DE advisor, and/or their HS counselor.



#5 Tip for Success

- Male students 18 or older must register with the Federal Selective Service.
- Failure to do so means you will be responsible for paying for the DE course(s) you are enrolled in.



#6 Tip for Success

- Remember that attendance is important!
- Some schools drop students from courses if they no-show the 1st day of class or if you don't submit a post for an online course.



#7 Tip for Success



The screenshot shows the South Forsyth High School website. The header includes the school logo, name, and navigation links: OUR SCHOOL, ACADEMICS, EXTRACURRICULAR, STUDENT SERVICES, and FAMILIES & PARTNERS. A secondary navigation bar contains links to STAFF DIRECTORY, MYFCS (CANVAS), and PARENT PORTAL. The main content area is titled 'Dual Enrollment' and features a blue banner with the text 'NEW + RETURNING Dual Enrollment Students'. Below this, a red text box states: 'The Forsyth County deadline to apply for Dual Enrollment for the 2024-2025 school year (including Summer 2024, Fall 2024, and Spring 2025) is April 26th, 2024.' A section titled 'What is Dual Enrollment?' follows, with a brief description of the program. On the left, a sidebar menu lists various counseling services, with 'Dual Enrollment' highlighted.

SOUTH FORSYTH HIGH

STAFF DIRECTORY MYFCS (CANVAS) PARENT PORTAL

OUR SCHOOL ACADEMICS EXTRACURRICULAR STUDENT SERVICES FAMILIES & PARTNERS

Home > Student Services > Counseling > Dual Enrollment

Counseling

- ✓ Counseling Department
 - Counseling Team
 - Student Support
- Class of 2023 Tips and Data
- Academic Assistance
- > College and Career Center
- > Course Registration
- Dual Enrollment
- FAQs
- FCS Pathway Information
- Presentations

Dual Enrollment

NEW + RETURNING Dual Enrollment Students

Processes have changed from years past, so it is very important that all students - new and returning - read the information below very carefully.

The Forsyth County deadline to apply for Dual Enrollment for the 2024-2025 school year (including Summer 2024, Fall 2024, and Spring 2025) is April 26th, 2024.

What is Dual Enrollment?

Georgia's Dual Enrollment Program provides students enrolled at an eligible public or private high school or home study program in Georgia the opportunity to earn high school and college credit at a participating eligible postsecondary institution in Georgia.

Georgia's Dual Enrollment Program offers students the opportunity to experience college courses and begin their

- Refer back to our SFHS Dual Enrollment page for step-by-step instructions, links, powerpoint presentations, etc.!
 - SFHS website > Student Services > Counseling > Dual Enrollment
- School counselors are available for students with DE questions every morning from 8-8:25 in the CCC!